



## **SUBSTITUTE TEACHER**

### **Job Functions and Responsibilities:**

- Oversee the normal classroom activities
- Follow lesson plan(s) to achieve daily lesson goals
- Classroom management (Class size of six students)
- Take attendance
- Guide students to activities outside of the classroom, including hallways, to respective lunch period
- Ability to work between the school hours of 8:15 a.m. to 3:15 p.m.

### **Benefits of Substitute Teaching at Philips Academy:**

- Pay: \$100 a day
- Flexible (ability to work on as needed basis)
- Work with amazing students and staff

Please send your resume to: [info@philipsacademync.org](mailto:info@philipsacademync.org)