



## **JOB DESCRIPTION**

**JOB TITLE:** Special Education Teacher, Middle/High School

**REPORTS TO:** Program Director

### **QUALIFICATIONS:**

- Bachelor's degree in Special Education or a related field.
- Preference for previous teaching experience working with students with developmental disabilities.
- Strong knowledge of instructional strategies and best practices in special education.
- Excellent communication and interpersonal skills, both written and verbal.
- Strong organizational and time management skills.
- Proficiency in using technology for instruction and communication.
- Ability to work collaboratively as part of a multi-disciplinary team.
- Passion for working with students with special needs.

### **POSITION SUMMARY:**

The Special Education Teacher is responsible for providing high-quality instruction to students with developmental disabilities in grades 6-12. This role requires a passionate and dedicated educator with strong classroom management skills, a commitment to student growth, and the ability to collaborate effectively with colleagues and families.

### **JOB FUNCTIONS AND RESPONSIBILITIES:**

#### **Classroom Instruction:**

- Develop and implement engaging and differentiated lesson plans aligned with individual student learning goals and objectives.
- Utilize a variety of instructional strategies, including differentiated instruction, small group instruction, and technology integration.
- Assess student learning through a range of methods, including formative and summative assessments and use data to inform instruction.
- Prepare and submit timely and accurate student progress reports.
- Develop and implement individualized learning plans in collaboration with the school team.
- Maintain accurate and up-to-date student records

#### **Classroom Management:**

- Create a positive and inclusive learning environment that fosters student engagement and success.
- Implement effective behavior management strategies that promote positive behavior and address challenging behaviors.

- Supervise students in the classroom, on school grounds, and during off-campus activities.

**Communication & Collaboration:**

- Communicate regularly and effectively with students, parents/guardians, and other school personnel.
- Participate actively in student team meetings and other relevant meetings.
- Build strong relationships with students, families and colleagues.

**Professional Development:**

- Participate in professional development opportunities to enhance teaching skills and knowledge.
- Stay current on best practices in special education.

**Job Type:**

Full time: 10 months.

**Salary & Benefits: \$48,000 - \$70,000**

Individual salary levels are competitive and are determined by educational background and experience. Benefits package, include medical, dental, and vision insurance, Paid Time Off

**To Apply:**

Please submit a cover letter, resume, and three professional references (with contact information) to [info@philipsacademync.org](mailto:info@philipsacademync.org).

**Education:** Bachelor's (Required)

**Experience:**

- Teaching: 1 year (Preferred)
- Special education: 1 year (Preferred)

**License/Certification:**

- Teaching Certification (Preferred)
- Special Education Certification (Preferred)

**Work Location:** In person